

# INFORMATION BULLETIN

## WORKFORCE INVESTMENT ACT

Number: WIAB00-18

Date: August 11, 2000  
Expiration Date: 06/30/01  
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TO: LOCAL WORKFORCE INVESTMENT AREAS  
CHIEF ELECTED OFFICIALS  
CALIFORNIA WORKFORCE INVESTMENT BOARD STAFF  
WID STAFF

SUBJECT: JTA SYSTEM VERSION 4.05 RELEASE

The purpose of this information bulletin is to inform you that the Workforce Investment Division will release the Job Training Automation (JTA) System Version 4.05 on the weekend of August 11, 2000. The JTA system software will be available beginning Monday, August 14, 2000. A detailed description of the software changes is attached.

**Note To Timeshare JTA System Users**—This release will be installed over the weekend. Please do not access your system from Friday, August 11, 2000, at 6 p.m. through Monday, August 14, 2000, at 8 a.m.

**Note To Standalone JTA System Users**—The release files can be accessed from the Shasta County Private Industry Council's server site on Wednesday, August 16, 2000. Release 4.04 must be installed prior to the installation of this release.

This release includes modifications and enhancements that are a result of calls to the JTA Help Desk.

This release includes the addition of the Workforce Investment Act Exit Form (EWIT) as well as modifications to the Registration (EWIR), Enrollment (EWIE) and Goals (EWIG) forms. New WIA client forms which reflect these changes will be released under cover of a separate Information Bulletin in the near future.

The new program (EWIT) will be added to the DEFAULT menu group and access level. MIS administrators must add the new program to other menu groups and access levels through the EMGD (Enter Menu Group Descriptions) and EACL (Enter Access Level) screens.

This release also includes modifications to the PWPR (Print Welfare-to-Work Participant Report) to add a new allowable activity to the report.

Should you have any questions regarding this JTA system release, please call the JTA Help Desk at (916) 653-0202.

/S/ BILL BURKE  
Chief

Attachment

**WORKFORCE INVESTMENT ACT (WIA) RELEASE NOTES  
LOCAL WORKFORCE INVESTMENT BOARD (LWIB) RELEASE 4.05**

**WIA Module**

**New Programs:**

**Log # 4892 (EWIT) Enter WIA Exit Form**

This program is added to allow LWIB staff to enter exit information when clients terminate services under WIA and to track the post-exit services when they are provided.

**Programs Modified:**

**Log #s 4986, 4985, 4993, 5029 (EWIR) Enter WIA Registration Form  
(LWIR) Load WIA Registration/Registration Form**

This program is modified to:

- correctly allow field 20, Selective Serv Reg , to accept “4 – Not Required” for males with a birth date prior to 1/1/1960.
- allow cursor movement to skip through item 21, Race, if a second race is not entered rather than move to each of the 6 ethnicity fields.
- add new fields and renumber existing fields. The following fields are added:
  - 19 Assessed
  - 83 Hourly Wage and
  - 40 TANF as a partner agency.
- logic for eligibility “A”, “B”, “D” and “I” is modified.
- allow cursor to skip fields associated with displaced worker if field 85, Dislocated Worker = “5”, Displaced Homemaker.
- field 88, Dislocation Industry Code, is now an optional field

When the conversion program (XCONV) is run, when the application is converted and does not meet the WIA eligibility rules for the eligibility codes assigned, the program will double check the JTPA eligibility code to verify eligibility.

**Log # 4994 (EWIE) Enter WIA Enrollment Form  
(LWIA) Load WIA Activity**

This program is modified with the addition of new activity codes for “non-WIA funded” activities. The new activity codes are:

60 Non-WIA Funded Training Services  
75 Non-WIA Funded Youth Services  
84 Non-WIA Funded Miscellaneous

The program will no longer require a core activity before an intensive activity nor require an intensive activity before a training activity for codes 16, 41, 60, 75 and 84 but these activities will satisfy this requirement for future WIA-funded activities. In addition, the program will not require the above edit for grant groups 37 (Veterans), 54 (Rapid Response), 57 (15%) and 66/67 (NRA/NEG).

Activity codes as they appear on help menus are re-grouped to match the revised client form.

**Log # 4969 (EWIG) Enter WIA Goals Form**

This program is modified to rearrange fields to match the JTA screen with the client form.

**Log # 5020 (LPGA) Load WIA ETPL Program Application Form**

This program is modified to correct the size and number of fields in the wia\_pgm\_occ and wia\_pgm\_currclm tables to allow the program to load correctly.

**Log #s 5023, 5026, 5032 (XCONV) Extract JTPA Data and Load WIA Files**

This program is modified to:

- convert subsequent cases when more than one case exists for the same application
- correctly convert both applications and cases for grant codes 900-999
- correctly converts JTPA eligibility codes to WIA eligibility codes
- the program now uses the new conv\_grnt table to determine which grant codes to convert

**Log # 5005 (PJ11) Participant Characteristic Summary**

This program is modified to remove exits with term code '77' from the 3<sup>rd</sup> column only of the report.

**WtW Module**

**Log # 5013 (PWPR) Print WtW Participant Report**

This program is modified to add item 14, Pre-employment Job Training/Vocational Education to the report.

**Log # 5030 (PWRF) Print WtW Registration Form**

This program is modified to correctly display and print the ethnicity, interviewer id and reviewer id when these fields are complete on the EWRF.

**Log # 5014 (XWPD) Extract WtW Participant Data**

This program is modified to extract data from the new fields that were added in JTA release 4.04 which appear on the WtW Application Form. It also extracts the count for the new activity line on the PWPR report.

## **Scripts:**

Scripts will be run to insert information for the EWIT form into the mne\_info, access\_lvl\_info and menu\_info tables and to update the version information in the rlse\_cntl table.

A script will be run to update the wia\_case table to change grant codes 605, 724 and 727 to 574, 701 and 706, respectively, to correct any cases that were converted before these grant code numbers were reassigned.

A script will be run to set the new required TANF field on the wia\_app table to '2' indicating NO.

A script will be run to populate the new conv\_grnt table with JTPA grants codes which are to be converted and the corresponding WIA grant code.

Scripts will be run to add a new d\_assesd table and to update the d\_actvy\_serv\_cd and d\_wtw\_actvy\_cd tables.

**d\_assesd table**

Value	Description
1	Yes – WIA Assessed
2	Yes – Non-WIA Assessed
3	No – Not Assessed

**d\_actvy\_serv\_cd table**

Value	Description
60	Non-WIA Funded Trng Srvcs
75	Non-WIA Funded Youth Srvcs
84	Non-WIA Funded Misc

**d\_wtw\_actvy\_cd table**

Value	Description
14	Pre-Employment Job/ Trng/Voc Ed

A script will be run to populate the d\_degree\_status, d\_degree\_type, d\_det\_method, d\_wia\_exit\_cd and d\_wia\_serv\_cd tables which are required for the EWIT form.

**d\_degree\_status**

Value	Description
1	Yes
2	No, Credential Intended
3	No, Credential not Intended
4	No, Credential Pending
5	No Training Services Provided

**d\_degree\_type**

Value	Description
1	High School diploma
2	Equivalency/GED
3	AA or AS Diploma/Degree
4	BA or BS Diploma/Degree
5	Occupational Skills License
6	Occ. Skill Certificate/Credential
7	Other

**d\_det\_method**

Value	Description
1	Training to Job
2	Industry to Training
3	Other

**d\_wia\_exit\_cd**

Value	Description
01	Entered Employment
02	Called Back/Remained w/Layoff ER
03	Entered Advanced Training
04	Entered Post Secondary Education
05	Attained Recog. Certif/Dipl/Degree
06	Planned Services Completed
07	Planned Services Not Completed
08	Lacks Transportation
09	Family Care
10	Health/Medical
11	Cannot Locate
12	Death
13	Institutionalized
14	Voluntary Other
15	Objective Assessment Only
16	Returned to Secondary Ed (Yth only)

**d\_wia\_serv\_cd**

Value	Description
01	Education Achievement
02	Employment Services
03	Additional Youth Support
04	Citizen and Leadership
05	Follow-Up Services